

MARYLAND STATE HIGHWAY ADMINISTRATION  
OFFICE OF MAINTENANCE  
7491 Connelley Drive  
Hanover, Maryland 21076

December 13, 2016

**ADDENDUM NO. 1**

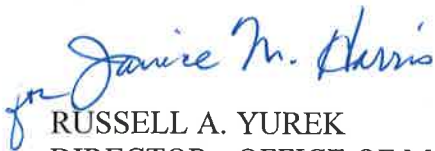
CONTRACT NO.: CA1435129  
DESCRIPTION: Building Renovations for Fire Code and Life Safety Compliance - Phase II at the Administration's Prince Frederick Shop in Calvert County

TO ALL PURCHASERS OF CONTRACT DOCUMENTS:

The Bid Opening date for this project is rescheduled from **December 15, 2016** to **January 12, 2017**.

Pre-bid Meeting minutes and attendees Sign – Up sheet are attached for your convenience.

All questions concerning this contract should be submitted preferably in Word format to:  
[SHAOOMProc@sha.state.md.us](mailto:SHAOOMProc@sha.state.md.us).

  
for Janice M. Harris

RUSSELL A. YUREK  
DIRECTOR - OFFICE OF MAINTENANCE

THIS ADDENDUM HAS BEEN ISSUED TO CLARIFY; ADD TO; DELETE FROM; CORRECT; AND/OR CHANGE THE BID DOCUMENTS TO THE EXTENT INDICATED AND IS HEREBY MADE PART OF THE SAID BID DOCUMENTS ON WHICH THE CONTRACT WILL BE BASED. COMAR 21.05.02.08 REQUIRES THAT ALL ADDENDA ISSUED BE ACKNOWLEDGED, THEREFORE; PRIOR TO SUBMITTING YOUR BID, ATTACH THE ADDENDUM RECEIPT VERIFICATION FORM, WITH THE TOTAL NUMBER OF ADDENDA INCLUDED ON THE FORM, TO THE FRONT OF THE PROPOSAL FORM PACKET. FAILURE TO DO SO MAY RESULT IN THE BID BEING DECLARED NON-RESPONSIVE.

MINUTES OF MEETING

DATE: NOVEMBER 30, 2016

LOCATION: PRINCE FREDERICK SHOP  
100 HALLOWING POINT ROAD  
PRINCE FREDERICK, MD 20678

ATTENDEES: See attached sign-in sheet

PURPOSE: CA1435129 BUILDING RENOVATIONS FOR FIRE CODE & LIFE SAFETY IMPROVEMENTS – PHASE II at the ADMINISTRATION'S PRINCE FREDERICK FACILITY for Pre-bid meeting.

- There are 0% MBE goals for this contract.
- Prevailing Wage Rates do apply for this project. See Page 23 of the IFB for more information. Questions regarding wage rates can be answered by the Wage and Hour Team [wageandhourteam@sha.state.md.us](mailto:wageandhourteam@sha.state.md.us)
- I will provide attendees a copy of the sign in sheet.
- If there are questions today that we can't answer we shall include the answer in the minutes.
- If you would like a copy of the meeting minutes please it will be posted on the eMM website <https://emaryland.buyspeed.com/bsol>
- A couple of items regarding communications.
- All Inquiries concerning the project are addressed to Janice Harris by e-mail in WORD format preferable. [shaoomproc@sha.state.md.us](mailto:shaoomproc@sha.state.md.us)
- All Inquires will be answered via the eMM website <https://emaryland.buyspeed.com/bsol>
- The directions for getting to the website is also described on Page 40.
- Inquires must be receive 10 working days prior the Bid due date.
- The SHA will not be responsible for any action taken by a bidder in reliance from any other source ( Exception being the MBE issues and wage rates discussed earlier)

- Plans and IFB/Specs can be found on the eMM website <https://emaryland.buyspeed.com/bso>
- Addenda will be posted via eMM website <https://emaryland.buyspeed.com/bso> and is the responsibility of the contractor to submit the addendum confirmation with the bid.
- Most Important Thing to remember today is the time and date of the Bid. Page 660 (Page 1 of the Proposal Form) Thursday January 5, 2016 BEFORE 12:00 Noon (IFB says 12/15/16 will confirm and send addendum)

SHA Bid Box Guard Station  
 State Highway Administration  
 7450 Traffic Drive (Bldg #4)  
 Hanover Maryland 21202

Bid will be opened publicly in one of the training rooms. (Ask the guard which one).

- Note if for any reason the bid date is delayed, plans holders would be told by an addendum. Also the date for inquires may be extended.

#### Bid Items

- Lump sum bid : Plans , IFB and standard Spec
- The project duration for this project is 180 calendar day see Page 493
- The BID
- The entire book with a copy of all addenda attached to front.
- The Bid Bond Requirements can be found on Page 701: Bid Security (Bond) attached to the front of the book. (5% of the total bid)
- Proposal Form Packet (Page 660) completed with all signatures and all other required data completed.
- Ligated damages are \$420 and are on Page 702
- No MBE LDs
- GP 2 on Page 529. The prime must hold prices for 120 days from bid
- The prime contractor must do 25% of the work with its own forces.

- Field Office - none required for this project
- Description of Work can be found on pages 44-51
- To schedule a site visit: email Wilton Scott: [wscott@sha.state.md.us](mailto:wscott@sha.state.md.us)

Questions:

1. **Question: Are there any upgrades to the electrical panel?**  
The answer can be found on sheet E-501.

Prepared by: Wilton W. Scott, Jr., AIA / Design Project Manager.

PRE-BID MEETING SIGN-IN SHEET

DATE: 11/30/2016

CONTRACT NO. CA1435129	JOB NAME: BUILDING RENOVATIONS FOR FIRE CODE LIFE SAFETY IMPROVEMENTS - PHASE II, PRINCE FREDERICK				
COMPANY NAME	REPRESENTATIVE	PHONE NUMBER	EMAIL		
SHA/OOM/FMD	Wilton W. Scott, Jr., AIA	240-463-2155	wscott@sha.state.md.us		
All weather	Mike Howard	443-345-5500	awmechanical.11c@gmail.com		
All weather	Tyler Hoile				
Rainbow Construction	Dan Conover	301-843-1018	dconover@rainbowconstructs.com		
W. M. Davis Inc.	Austin Davis	301-475-2775	adavis@wmdavis.com		
BGC / GARDNER & GREENBERG	RACHEL OWENS	(410) 923-1379	RachelsP66c@anbg.com		
S.E. DAVIS CONSTRUCTION	GLENN KANOWICZ	301-870-3400	glenn@sedavisconstruction.com		
Tommy Swann	JAA	410-536-1748	J.Swann@JAD.State.md.us		